

Organization: MANOR ISD Campus/Site: N/A Vendor ID: 1746003097

County District: 227907 ESC Region: 13 School Year: 2024-2025

SAS#: SSICAB25

2024-2026 SSI Community Partnerships Grant Cohort 4

General Information GS2000 - Certify and Submit

Due: 11/06/2024 11:59 PM Application Status: Submitted Amendment #: 00 Version #: 01

Description	Required	Status	Last Update
↑ General Information			
GS2100 - Applicant Information	*	Complete	10/10/2024 01:01 PM
GS2300 - Negotiation Comments and Confirmation		New	
Program Description			
PS3013 - Program Plan	*	Complete	10/10/2024 01:02 PM
PS3014 - Program Narrative	*	Complete	11/06/2024 07:04 PM
Program Budget			
BS6001 - Program Budget Summary and Support		Complete	11/06/2024 07:14 PM
BS6101 - Payroll Costs		Complete	11/06/2024 07:15 PM
BS6201 - Professional and Contracted Services		Complete	11/06/2024 07:15 PM
BS6401 - Other Operating Costs		Complete	11/06/2024 07:15 PM
BS6501 - Debt Services		Complete	11/06/2024 07:15 PM
BS6601 - Capital Outlay		Complete	11/06/2024 07:16 PM
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	11/06/2024 07:12 PM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official	uthorized Official Select Contact: Select One ▼ or Add New Contact:			Add New Contact	
First Name: Ricardo	Initial:	Last Name: Venegas	Title: Director of	Federal/State P	rograms
Phone: 512-278-4445	Ext:	E-Mail: ricardo.venegas@manor	sd.net		
Submitter Information					
irst Name: Ricardo Last Name: Venegas					
Approval ID: ricardo.venegas	Submit Date and Time: 11/06/2024 07:46:09 PM				



Organization: MANOR ISD Campus/Site: N/A Vendor ID: 1746003097

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2024-2026 SSI Community Partnerships Grant Cohort 4

General Information GS2100 - Applicant Information

Part 1: Organization Information

A.	Applicant			
	Organization Name: MANOR ISD			
	Mailing Address Lin	ne 1: 10335 HW	7 290E	
	Mailing Address Lin	ne 2:		
	City: MANOR	State: TX	Zip Code: 78653	

B. Unique Entity Identifier (SAM)

UEI (SAM):

Part 2: Applicant Contacts

Telephone: 512-278-4730

A. Primary Contact		Select Contact: Sel	ect One ▼ or
			Add New Contact
First Name: Ricardo	Initial:	Last Name: Venegas	
Title: Director of Federal/State Progr	ams		
Telephone: 512-278-4445	Ext.:	E-Mail: ricardo.venegas@manorisd.net	
3. Secondary Contact		Select Contact: Sel	ect One ▼ or
			Add New Contact
First Name: Christopher	Initial:	Last Name: Harvey	
Title: Chief of Academic Supports			

E-Mail: christopher.harvey@manorisd.net

Ext.:



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General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

General Comments (TEA Use Only)				

Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

Please do check the "Change Completed" box.
Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so. **Negotiation Items** 1. Date: Schedule: Select One ▼ TEA Negotiation Note: **Grantee Comments:** LEA Completed Change

Add Row

Delete Row



TEXAS EDUCATION AGENCY
SAS#: SSICAB25

Organization: MANOR ISD Campus/Site: N/A Vendor ID: 1746003097 County District: 227907 ESC Region: 13 School Year: 2024-2025

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Program Description PS3013 - Program Plan

A. Statutory/Program Assurances

- 1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
 - The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this IDC will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
 - The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
 - The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 SSI Community Partnerships Cohort 4 Program Guidelines.
 - The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 SSI Community Partnerships Cohort 4 Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
 - ☑ The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.
 - The applicant acknowledges that Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the General and Fiscal Guidelines, Fingerprinting Requirement.
 - ▼ The applicant provides assurance these grant funds will be used to implement the Community Partnerships (CP) project on the qualifying campus(es) to develop services and supports, continuously evaluate the success of the program, and adjust and improve the program based on specific data and grant outcome.
 - The applicant assures the grant funds will be used to develop wraparound support services for students and actively engage parents and families in a collaborative partnership.
 - The applicant assures they will have at least one state or regional governmental partnership and two or more local community partnerships to successfully implement the program, including MOUs for all partnerships.
 - The applicant assures the LEA team will be composed of at least one program manager to facilitate the development and implementation of the project (a 2-year position to manage the program and \$50k/year of grant funds dedicated to this position's salary), a member of campus leadership or their designee, and the district representative responsible for parent engagement. Each team member will attend the grant workshops held in various locations throughout Texas.
 - The applicant assures the LEA team listed above will be incorporated into the campus or district improvement committee to ensure project decisions are district driven.
 - The applicant assures the LEA will develop a Parent Advisory Committee to identify needs and assist in the development of solutions.
 - The applicant assures the program manager, and a member of district leadership will attend and participate in virtual quarterly summit meetings with other grantee teams and the TEA Community Partnerships specialist.
 - The applicant assures they will develop a project plan with measurable benchmarks and outcomes that address all program requirements listed in the previous section.
 - The applicant assures they will keep project management tools provided by TEA, including budget and activity trackers, updated on a monthly basis.
 - The applicant assures they will provide timely responses for information to TEA.
 - The applicant assures they will not use CP funds to carry out the following activities: Utilize assessments that provide rewards or sanctions for individual children or teachers; Use a single assessment that is used as the primary or sole method for assessing program effectiveness; Evaluate children other than to improve instruction, classroom environment, professional development, wrap-around services, or parent and family engagement.



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Program Description PS3013 - Program Plan



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2024-2026 SSI Community Partnerships Grant Cohort 4

Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Part 1: Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe what needs the SSI Community Partnerships Grant will address for the LEA. Describe how the grant project aligns with the campus vision and improvement plan and the district mission and vision. Describe how the LEA will address wrap-around supports and family engagement.

Grant funds would support the district's Multi-Tiered Systems of Support (MTSS) program. This program aims to provide comprehensive academic, social-emotional, and behavioral support to students and families through social worker-led interventions. Its mission is to ensure that every student can thrive in a safe, inclusive learning environment, aligning with the district's commitment to educational equity and the campus improvement plan's goals. The MTSS program addresses the unique needs of students facing economic challenges, food insecurity, housing instability, and trauma by offering tiered support—ranging from general classroom interventions to targeted counseling and intensive one-on-one assistance. Funding from the Community Partnerships Grant will enhance these wrap-around supports, integrating essential community resources into daily school life. This grant also strengthens family engagement by facilitating access to essential services and providing workshops, counseling, and resources, which aligns with the district's mission to foster community involvement and support holistic student success.

2. Part 2: Describe how addressing wraparound supports and family engagement will improve outcomes. Describe the system of resources and activities that will be developed to identify partners to create and operationalize a shared vision of achievement and student supports.

By addressing wraparound supports and enhancing family engagement, the district will create a comprehensive network of resources—such as mental health support, housing assistance, food programs, and after-school tutoring—to help students overcome external challenges that may hinder their academic progress. Actively engaging families equips them to better support their children's education, leading to improved attendance, behavior, and academic performance. The district will establish a structured approach to identify student needs, assess available community resources, and align services with those needs. Collaborating closely with local organizations, social service providers, healthcare agencies, and parent groups, the district will implement a shared vision of achievement. This partnerships will include regular meetings and workshops to keep families involved and resources well-coordinated. Additionally, a case management system will track each student's progress, ensuring tailored interventions and effective use of resources. This partnership-driven and family-centered approach fosters an environment that supports each student's academic and personal growth.

B. Qualifications and Experience for Key Personnel

1. Describe the qualifications and experience of the existing or future staff members and indicate if they are existing or will be hired.

Staff members consist of highly qualified and experienced professionals who have recently joined the district. Each team member is trained in implementing the MTSS framework, with expertise in academic, social-emotional, and behavioral interventions. The team includes licensed social workers, counselors, and behavior specialists, all with backgrounds in supporting diverse student populations. Many staff members hold degrees in social work, counseling, or psychology, and have experience in trauma-informed care, restorative practices, and community resource coordination. With this blend of skills and practical experience, the MTSS staff is well-prepared to address the complex needs of students and families through tiered support interventions that align with the district's mission and goals.

	experience, the MTSS staff is well-prepared to address the complex needs of students and families through tiered support interventions that align with the district's mission and goals.				
2.	. Please continue the response here if needed. Please enter N/A if the additional space is not needed.				
	N/A				
		_			



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Program Description PS3014 - Program Narrative

C. Goals, Objectives and Strategies

1. Describe how families and the community will be actively engaged to partner in improving academic outcomes and supports for students. Describe how partnership agencies that provide wrap-around and holistic services to children and families will be coordinated. Describe how existing programs and resources will be coordinated with the new program to implement wrap-around services and parent and family engagement.

Families and the community will be engaged through structured partnerships, regular communication, and involvement in decision-making to foster a supportive environment for students' academic success. The district will hold family workshops, informational sessions, and collaborative events with community partners, empowering parents to actively support their children's education and access needed resources. Wrap-around services will be coordinated with local agencies specializing in housing, healthcare, mental health, and other social services, ensuring that families have seamless access to holistic supports. Existing programs, such as school counseling, tutoring, and food assistance, will be integrated with these new services, creating a comprehensive support system that combines district resources with external partner agencies. This coordinated approach will provide a continuum of care, addressing academic, social-emotional, and basic needs, which, in turn, fosters greater family engagement and strengthens students' chances for academic success.

	Success.	
2.	Please continue the response here if needed. Please enter N/A if the additional space is not needed.	
	N/A	

D. Performance and Evaluation Measures

Describe robust data systems and performance management routines that will be developed to ensure progress monitoring will drive the achievement of
predetermined grant outcomes. Describe how partners will be engaged to monitor and measure school progress data and how community outreach will be
conducted.

The district will develop a robust data system integrating academic, attendance, behavioral, and wrap-around service metrics into a centralized platform accessible to staff, social workers, and community partners. Performance management routines will include regular data reviews, where team members assess progress toward key indicators, such as academic improvement, engagement levels, and service utilization rates. A monthly review process will identify trends, adjust interventions, and measure individual and aggregate student progress. Community partners will engage in data-sharing agreements to monitor student outcomes collaboratively, aligned with privacy and compliance standards. Community outreach will be conducted through quarterly forums, family engagement events, and online reporting, where stakeholders can review progress, discuss program adjustments, and provide feedback. This systematic approach will ensure that data-driven insights continuously refine supports to optimize the impact on students' academic and social-emotional outcomes.

E. Budget Narrative

1. Describe the proposed budget and how it will meet the needs and goals of the program, including staffing, project design, and resources needed to support the implementation of the grant.

The project budget is structured to meet the program's needs and goals by allocating funds to key areas such as staffing, program design, and resources. A large portion will be directed toward salaries of qualified social workers and support staff to implement the Multi-Tiered Systems of Support (MTSS), ensuring academic, social-emotional, and behavioral interventions for students. Funds will also be used for professional development to train staff in trauma-informed care and culturally responsive practices. The budget will support targeted interventions, including community outreach, parent engagement, and wrap-around services, such as mental health counseling, tutoring, food assistance, and housing support. Additionally, resources will be allocated for data management systems to monitor progress. Finally, the budget will fund ongoing evaluation to ensure the program is executed effectively and adjusted as needed to meet students' evolving needs, ultimately supporting student achievement, family engagement, and comprehensive support.



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Program Description PS3014 - Program Narrative

F. Request for Grant Funds
List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.
1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."
Salaries and benefits for program staff. \$500,000
2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."
Wraparound related contracted services. \$100,000
3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."
Wraparound related supplies and materials. \$10,000
4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."
Professional development and other operating costs for wraparound program. \$15,000
5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."
N/A
6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.
\$625,000



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Program Description PS3014 - Program Narrative

G. Additional TEA Program Requirements

1. Describe how the Community Partnerships program will be sustained beyond the life of the grant.

The sustainability of the Community Partnerships program beyond the life of the grant will be achieved through strategic planning, the integration of community resources, and the development of strong, ongoing partnerships with local organizations, agencies, and stakeholders. The district will build capacity by training staff and equipping them with the skills and knowledge needed to continue delivering effective interventions. Additionally, the program will establish long-term collaborations with community service providers, ensuring continued access to wrap-around services such as mental health support, housing assistance, and tutoring programs. The district will also leverage existing funding streams, including local, state, and federal resources, to maintain program operations. By embedding the program into the district's overall mission and aligning it with the district's strategic improvement plans, the initiative will continue to support student success and family engagement beyond the grant period. Regular evaluation and data-driven decision-making will also help ensure the program's effectiveness and identify opportunities for growth and improvement over time.

Schedule Status: Complete

Informal Discretionary Comp

Application ID:0037030285920001



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Program Budget BS6001 - Program Budget Summary and Support

Statutory Authority: Authorized by General Appropriations Act (GAA), Article III, Rider 41, 88th Texas Legislature

View List of SSA Members [All]

View List of SSA Members

Part 1: Available Funding

Available Funding			
Description	24-26 SSI CP Cohort 4		
1. Fund/SSA Code	429		
2. Planning Amount			
3. Final Amount			
4. Carryover			
5. Reallocation			
Total Funds Available			

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	24-26 SSI CP Cohort 4
Consolidated Adminis Funds	strative	◯ Yes ◯ No
2. Payroll Costs	6100	\$0
Professional and 3. Contracted Services	6200	\$0
Supplies and Material	6300	\$0
5. Other Operating Costs	6400	\$0
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Dire	ct Costs	\$0
9. Indirect Costs		\$0
Total Budgeted Costs		\$0
Total Funds Availab	le Minus al Costs	\$0
Payments to 10. Member Districts of SSA	6493	

B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.

Schedule Status: Complete Application ID:0037030285920001 Informal Discretionary Comp



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Program Budget BS6001 - Program Budget Summary and Support

C. Breakout of Direct Admin Costs					
Enter amounts in Direct Admin	Costs fields if applicable.				
Description	Class/ Object Code	24-26 SSI CP Cohort 4			
Description	Class/ Object Code	Program Costs	Direct Admin Costs	Total Costs	
1. Payroll Costs	6100	\$0		\$0	
2. Professional and Contracted Services	6200	\$0		\$0	
Supplies and Material	6300	\$0		\$0	
4. Other Operating Costs	6400	\$0		\$0	
5. Debt Services	6500				
6. Capital Outlay	6600				
7. Operating Transfers Out	8911				
	Total	\$0		\$0	

Schedule Status: Complete Informal Discretionary Comp



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Program Budget BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Parmell Coata	24-26 SSI CP Cohort 4
Total Payroll Costs	\$0

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff					
Position Type	24-26 SSI CP Cohort 4				
Administrative support or clerical staff (integral to program)					

B. LEA Positions	
Position Type	24-26 SSI CP Cohort 4
Professional staff	
2. Paraprofessionals	
Administrative support or clerical staff (paid by LEA indirect cost)	

C. Campus Positions					
Position Type	24-26 SSI CP Cohort 4				
1. Professional staff					
2. Paraprofessionals					
Administrative support or clerical staff (paid by LEA indirect cost)					

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	
2. Extra duty pay/beyond normal hours for positions not indicated above	
3. Substitutes for public and charter school teachers not indicated above	
4. Stipends for positions not indicated above	

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements

1. The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.



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Program Budget BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Co	Budgeted Costs						
Description	Class/Object Code	24-26 SSI CP Cohort 4					
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269						
Professional and 2. Consulting Services	6219 6239 6291						
Subtotal Professional and Contracted Services Costs							
Remaining 6200 Costs That Do Not Require Specific Approval							
Total Professional and Contracted Services Costs							

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)							
Description	24-26 SSI CP Cohort 4						
1. Service:							
Specify Purpose:							
	Add Item Delete Item						
Total Professional and Consulting Services Costs							



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Program Budget BS6401 - Other Operating Costs

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	24-26 SSI CP Cohort 4
Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
Travel for Students to Conferences (does not include field trips) Requires preauthorization in writing.	6412	
Educational Field Trips LEA must keep documentation locally.	6412 6494	
Stipends for Non- employees other than those included in 6419 Requires pre- authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre- authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating	•	
Remaining 6400 Costs Tha Require Specific A		\$0
Total Other Operatin		\$0

Part 2: Direct Administrative Costs

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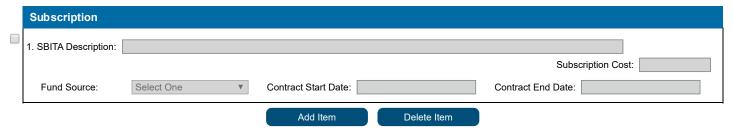
2024-2026 SSI Community Partnerships Grant Cohort 4

Program Budget BS6501 - Debt Services

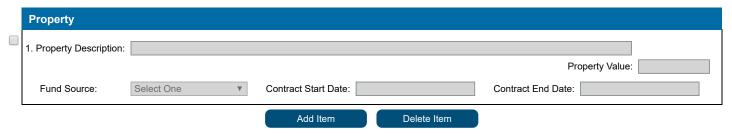
Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs	Budgeted Costs						
Description	Class/ Object Code	24-26 SSI CP Cohort 4					
SBITA Liability - Principal	6514						
SBITA Liability - Interest	6526						
Capital Lease Liability - Principal	6512						
Capital Lease Liability - Interest	6522						
5. Interest on Debt	6523						
Total Debt Serv	ice Costs						

Part 2: Description of SBITA



Part 3: Description of Property





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Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs					
Description	24-26 SSI CP Cohort 4				
Library Books and Media (Capitalized and Controlled by Library)					
Capital Expenditures for Additions, Improvements,or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)					
Furniture, Equipment, Vehicles or Software Costs for Items in Part 2					
Total Capital Outlay Costs					

Part 2: Furniture, Equipment, Vehicles or Software

Items		
1. Generic Description:		Number of Units:
Fund Source:	Select One ▼	Total Costs:
Describe how the iter	m will be used to accomplish the objective of the program:	
	Add Item	Delete Item



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Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications						
I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines					
2.	Program Guidelines					
3.	General Provisions and Assurances					
I certify I am not debarred or suspended. 4. I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements.	Debarment and Suspension Certification					
5. Choose the appropriate response for Lobbying Certification:						
a. I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification					
b. This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.						
Instructions for completing and attaching the <u>Disclosure of Lobbying Activities</u> form.						
 Print and sign the form. Scan the signed form and save it to your desktop. Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants 	application.					



SSA Funding Report

Texas Education Agency

Region	County District	Organization	ADC Submitted Date								
				R:							
			Total:	R: \$0							

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